

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday July 25, 2023

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Forrest Bates, Steve Coburn, Corey Gordon, Greg Weyenberg, Dale Youngquist; Manager Paul Much; Accounting Clerk Melissa Starr.

Excused: Commissioner Raymond Zielinski

Also Present: Brandon Barlow (Harrison); George Dearborn Jr. (Fox Crossing); Zachary Laabs (McMahon); Tony Mach (Neenah Water Utility); Randall Much (MCO); Chad Olsen (McMahon)

Public Forum

No one in attendance for the Public Forum.

Minutes

June 27, 2023 Regular Meeting and Closed Session minutes. Motion made and seconded by Commissioners Bates/Weyenberg to approve the minutes from the June 27, 2023 Regular Meeting and Closed Session. Motion carried unanimously.

Correspondence

There was no correspondence discussed.

Old Business

No Old Business to be discussed.

Closed Session

Motion made and seconded by Commissioners Bates/Weyenberg to convene into Closed Session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. During the closed session, the Commission will discuss real estate matters. Motion carried unanimously on a roll call vote. Meeting adjourned into Closed Session at 8:05 am.

After discussion, motion made and seconded by Commissioners Bates/Coburn to adjourn the Closed Session and reconvene into Regular Open Session. Motion carried unanimously. Meeting reconvened into Regular Open Session at 8:56 am.

New Business

Operations, Engineering, Planning

McMahon Associates Report. Phosphorus Removal/UV Disinfection Project – Chad Olsen reported there is no update.

McMahon Invoices. Motion made and seconded by Commissioners Coburn/Bates to approve payment of invoices #931240 Anaerobic Digester Emptying Guidelines, #931241 Biosolids Management, and #931242 Plant Re-Rate Study in the amounts of \$1,652.50, \$2,116.50, and \$2,757.25, respectively. Motion carried unanimously.

Biosolids Hauling and Storage Options. Based on discussions during closed session, a motion was made and seconded by Commissioners Bates/Weyenberg to authorize Manager Much to contact and hire a Real Estate Broker. Motion carried unanimously. Additionally, Commissioners requested Manager Much to set up a meeting between Potratz and the negotiating committee regarding biosolids lease agreement.

Operating Report. Manager Much reported no operational issues and provided additional details on; Last month there was a one-day ammonia violation.

Equipment & Grounds Report – Manager Much further reported on: Annual breaker and transformer oil testing went well; NW Digester cleaning and inspection is complete; FSO did a great job with the belt press to remove rest of solids; the first two RAS pumps have been completed, next two have been ordered, valves on isolate clarifiers will need to be replaced and will be included in budget; screw pump 2 is scheduled for the first week of August; RIO conversion is in progress and is going well so far. After discussion, motion was made and seconded by Commissioners Bates/Coburn to accept the Operations Report and Equipment & Grounds Report. Motion carried unanimously.

Budget, Finance, Personnel

Financial Statements. Accounting Clerk Starr reported on the June financial statements; MCO generated approximately \$2,500 in additional revenue for the Commission. After discussion, motion made and seconded by Commissioners Bates/Coburn to approve the Accounting Report for June 2023. Motion carried unanimously.

AT&T Billing Dispute. Accounting Clerk Starr reported having sent the dispute letter discussed at the last meeting, but has not received a response from the Client Solutions representative even after numerous attempts to contact him. Representative from the collections department has escalated Clerk Starr's emails to her, and the Client Solutions representative's supervisors in an effort to prompt a resolution or open a dispute by the Client Solutions department. President Youngquist will try to contact AT&T, and if it is not resolved by the next meeting, an agenda item will be added to have the attorney contact AT&T.

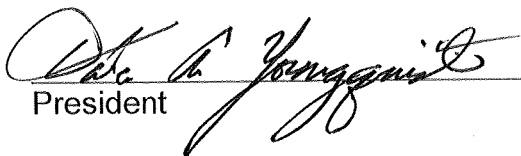
Sonoco/NMSC agreement extension. Manager Much reported no update on the agreement extension. President Youngquist will follow up with representatives of Sonoco.

MCO Invoices. Motion made and seconded by Commissioners Coburn/Weyenberg to approve for payment MCO invoice #29828 in the amounts of \$142,367.48 with payment to be made after August 1, 2023. Motion carried unanimously.

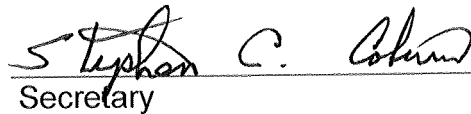
Vouchers. Motion made and seconded by Commissioners Coburn/Bates to approve Operating and Payroll Vouchers #139941 through #140003 in the amount of \$307,893.37 for the month of June 2023. Motion carried unanimously.

Adjournment

Motion made and seconded by Commissioners Bates/Coburn to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:14 a.m.



President



Secretary